

**White Wolf Subbasin Groundwater Sustainability Agency
Regular Board Meeting of the Board of Directors**

**Agenda
June 4, 2019 at 1:00 p.m.**

**Wheeler Ridge-Maricopa Water Storage District Headquarters
12109 Highway 166, Mettler, CA 93313**

- 1. Call to order**
- 2. Recognition of Guests**
- 3. Approval of Minutes of the Regular Board Meeting of March 5, 2019**
- 4. Report by Board Secretary (Angelica)**
 - a. Financial Accounting
- 5. Updates on Actions Discussed or Authorized on March 5, 2019 (EKI)**
 - a. Update on Groundwater Modeling Coordination
 - b. Update on Proposition 68 SGWP Grant Draft PSP
- 6. Correspondence**
- 7. Public Comment**

At this time, the public may address the Board on any item not appearing on the agenda that is within the subject matter jurisdiction of the Board. Comments will be limited to three minutes.
- 8. Consider and provide direction on future agenda items**
- 9. Adjourn**

White Wolf Subbasin Groundwater Sustainability Agency

Conference Room, Iron Skillet
5821 Dennis McCarthy Dr., Lebec, CA 93243

MINUTES

OF THE REGULAR BOARD OF DIRECTORS MEETING

Date of Meeting: Tuesday, March 5, 2019

Place of Meeting: Conference Room, Wheeler Ridge-Maricopa Water Storage District, 12109
Highway 166, Mettler, CA 93313

Meeting Commenced at 1:01 p.m.

DIRECTORS PRESENT: Allen Lyda, Patty Poire, Jeff Mettler, Jon Reiter, Tito Martinez, Jeff Guimarra.

ALTERNATES: None

DIRECTORS ABSENT: None

PUBLIC AND STAFF: See attendee list attached.

On motion by Director Lyda, seconded by Director Mettler, the draft minutes of the Regular Board meeting of September 4, 2018 were approved unanimously.

Ms. Martin talked about the Prop. 1 Grant Agreement kick-off meeting between White Wolf Technical Committee (TC) and the Department of Water Resources (DWR). It was mainly to discuss the details of the reimbursement process. Ms. Martin also explained the breakdown charges for the 3rd and 4th quarter of 2018. No questions were asked and the board unanimously approved the report. The final item from Ms. Martin was a reminder to all those directors and alternates who hadn't done so, to turn in their Form 700.

Anona Dutton explained to the Board that despite the letter sent to DWR with all data back-up necessary to support and justify our request to re-prioritization the White Wolf Basin from Medium to Low priority, DWR's final decision had been to maintain the basin as Medium priority. This matter was brought up during our kick-off meeting with DWR. Matt Owens, Engineering Geologist representing DWR's South Central Region, acknowledge that any effort to try and change that decision would be futile, but said he would try and help us to meet with all those involved in order to understand the reasoning behind the decision. Mrs. Dutton stated that it would be unlikely that DWR would downgrade a basin in the southern San Joaquin Valley to low priority.

Anona Dutton began with a PowerPoint presentation where she explained some of the details of the draft GSP that had been sent to the Technical Committee end of December. Of the surveys mailed and emailed to all landowners, only 11 replied, which equaled data for a total of 36 wells. Director Poire had a question regarding Subsidence and Mrs. Dutton explained the data were acquired from DWR's website. On the same matter Director Poire also commented it was not convenient for the WW GSA to have an area by the California aqueduct be on its management area. To that Anona replied that the DWR map was not accurate.

Mrs. Dutton continued to talk about Groundwater Dependent Ecosystems (GDE's) within the basin and using The Nature Conservancy (TNT) guidelines to gather more data. She also spoke about the C2VSim model in her presentation. She pointed out the discrepancies between this model and the analytical models. She stated that the main function of the C2VSim model was to support the water budget and in this case the C2VSim model does not satisfy this requirement. There was a brief discussion regarding the discrepancies. The Board agreed this was something that was ongoing and the best thing to do was wait and see what path was followed by the neighboring Basin (KGA).

Anona provided an update on Prop 68, part of DWR's Sustainable Groundwater Planning Grant. The application period will be opening sometime in May/June and she recommended the WW GSA take advantage of this grant. She explained that the moneys could be used toward GDE data collection (bring in biologists on site). It could also support expenses related to finding a more defined model if needed. Director Reiter motioned to apply and secure maximum grant of Proposition 68, Director Poire second, the Board approved unanimously.

Mrs. Dutton proposed that the Board authorize Tasks 3 and 4; Sustainability Planning and GSP preparation & Submittal, respectively. This would provide EKI with the flexibility to begin working on some of the data gap assessment and monitoring network. Director Reiter recommended that the Board wait. Jeevan Muhar commented the Arvin-Edison Water Storage District (AEWSD) Board had already approved it. Director Poire said she was not comfortable with approving it since the Tejon-Castac Water District (TCWD) Board had not yet approved these two tasks. Mrs. Dutton said she would wait to put it back in the agenda for the White Wolf GSA's Board to consider and approve until TCWD approves it.

Mrs. Dutton brought up the need to schedule a Stakeholder Workshop and recommended it be scheduled for June 4, 2019. After a brief discussion it was agreed the Stakeholder Workshop would be scheduled for that date following the GSA's Regular Board meeting.

Sheridan Nicholas provided a brief update regarding the Wheeler Ridge –Maricopa WSD/Mettler Recharge Project. No questions and/or comments were made.

There was no public comment.

President Martinez adjourned the meeting at 2:15 p.m.

Angelica Martin, Secretary, White Wolf Subbasin GSA

Approved by: White Wolf Subbasin GSA Board of Directors

Dated: June 4, 2019



White Wolf Groundwater Sustainability Agency

Arvin-Edison Water Storage District
Tejon-Castac Water District
Wheeler Ridge-Maricopa Water Storage District
Kern County

AGENDA MEMORANDUM

Date: 30 May 2019

To: Board of Directors, White Wolf Groundwater Sustainability Agency (GSA)

From: Angelica Martin, Secretary, White Wolf GSA

Item: 4a. Financial Accounting

SUMMARY

Recommendation: Approve revised financial accounting and bill White Wolf GSA parties, as detailed in Table 1.

BACKGROUND

The previous financial accountings presented in prior White Wolf GSA Board Meetings assumed Concurrent Drawdown grant reimbursement. However, to claim costs incurred by the White Wolf GSA prior to July 1, 2017 (approximately \$151,000), California Department of Water Resources (DWR) requires Funding Match Drawdown grant reimbursement. Funding Match Drawdown grant reimbursement requires that the 50% cost share requirement is met before grant share reimbursement begins.

Additionally, previous financial accountings did not account for the exact costs claimed on DWR Proposition 1 Grant draft invoice #1. Specifically, previous financial accountings:

- Included costs associated with Proposition 1 Grant application preparation,¹
- Did not include field equipment rental costs associated with the Basin Boundary Modification (EKI Environment and Water, Inc. (EKI) invoice B50001.00-10)²,
- Included EKI's 4% Communication Fee,³ and

¹ Originally, DWR had stated that the grant application costs were reimbursable, but revised that opinion upon further audit and legal review. Per DWR's email on 16 October 2018, costs incurred preparing the funding application packet are not eligible for reimbursement or for local cost share.

² As these costs were paid directly to the equipment supplier they had not been tracked in EKI's accounting system.

³ Per DWR's email on 26 April 2019, a Communication Fee that is a percentage of hours worked is not reimbursable.

- Based on the timing of the required information, EKI's original cost-share estimate included estimated work-in-progress hours for a single reporting period in 2018 that were based on a best-estimate but did not exactly match final invoiced hours.

DISCUSSION

The attached Table 1 summarizes the total dollar amounts that have been paid by each White Wolf GSA party to date, the assumed grant share reimbursement based on draft invoice #1, and non-eligible cost share costs (e.g., Proposition 1 Grant application costs, EKI's 4% communication fee, and travel).

The White Wolf GSA has met the 50% cost share requirement for DWR Grant category (c) – GSP Development and will therefore begin receiving grant reimbursements related to those costs.

The White Wolf GSA parties will continue contributing to cost share for DWR Grant categories (a) – Grant Administration, and (b) – Stakeholder Engagement until the 50% cost share requirement is met. According to draft invoice #1, \$15,308 and \$8,396 is needed to reach the 50% cost share requirement for DWR Grant categories (a) and (b), respectively. Once met, all grant eligible costs will be Grant reimbursed by DWR.

Attached: Table 1. Updated Accounting of GSP Development Efforts in the White Wolf Basin through 2019 Quarter 1

Table 1
Updated Accounting of GSP Development Efforts in the White Wolf Basin through 2019 Quarter 1⁽¹⁾
 Tejon-Castac Water District

Reconciliation Period	Technical Consultant Cost	Grant Cost Share Amount ⁽²⁾			Grant Reimbursable Amount	Not Grant Reimbursable Amount ⁽³⁾		
		TCWD ⁽⁴⁾	AEWSD	WRMWSD	DWR	TCWD	AEWSD	WRMWSD
1 January 2015 to 30 June 2017	\$156,790	\$53,474	\$48,710	\$49,014	\$0	\$5,016	\$576	\$0
1 July 2017 to 20 April 2018	\$118,979	\$25,149	\$6,402	\$53,350	\$0	\$31,915	\$260	\$1,903
2nd Quarter 2018	\$65,016	\$43,095	\$10,867	\$10,867	\$0	\$62	\$62	\$62
3rd Quarter 2018	\$128,749	\$85,266	\$21,317	\$21,317	\$0	\$849		
4th Quarter 2018	\$114,297	\$59,992	\$19,044	\$19,044	\$16,203	\$32		
1st Quarter 2019	\$32,542	\$7,385	\$0	\$0	\$24,828	\$328		
Total Technical Consultant Cost	\$616,372	\$274,362	\$106,340	\$153,592	\$41,032	\$38,202	\$898	\$1,965
Amount Owed to TCWD			\$71,758	\$24,506	\$41,032		\$0	\$0
Total Cost Share after Reconciliation		\$178,098	\$178,098	\$178,098	-	-	-	-

Abbreviations:

AEWSD = Arvin-Edison Water Storage District
 DWR = California Department of Water Resources
 GSP = Groundwater Sustainability Plan

SGMA = Sustainable Groundwater Management Act
 TCWD = Tejon-Castac Water District
 WRMWSD = Wheeler Ridge-Maricopa Water Storage District

Notes:

- 1) Fees incurred between 1 January 2015 and 22 March 2019.
- 2) Excludes Grant Reimbursable amount to be paid by DWR. TCWD has paid the Grant Reimbursable costs and will be reimbursed by DWR directly.
- 3) Billed travel expenses, 4% communication fee, and Proposition 1 Grant application preparation costs are not eligible for grant reimbursement nor cost share.
- 4) TCWD costs incurred minus costs paid by AEWSD and WRMWSD after reconciliation.



White Wolf Groundwater Sustainability Agency

Arvin-Edison Water Storage District
Tejon-Castac Water District
Wheeler Ridge-Maricopa Water Storage District
Kern County

AGENDA MEMORANDUM

Date: 30 May 2019

To: Board of Directors, White Wolf Groundwater Sustainability Agency (GSA)

From: Angelica Martin, Secretary, White Wolf GSA

Item: 5b. Update on Proposition 68 Sustainable Groundwater Planning (SGWP) Grant Draft PSP

SUMMARY

Recommendation: Continue to track Proposition 68 SGWP Grant Proposal Solicitation Package (PSP) release, and authorize EKI Environment and Water, Inc. (EKI) to prepare a grant application once available, under the direction of the Ad-hoc technical committee

Fiscal Impact: \$20,000

BACKGROUND

On 5 March 2019, The White Wolf GSA Board of Directors authorized EKI to track the Prop 68 SGWP Grant PSP. The draft PSP was released for public comment on 3 May 2019. The public comment period closes on 17 June 2019. It is anticipated that the final PSP and associated solicitation period will be open for five weeks during Summer 2019, with anticipated grant awards in Winter 2019.

\$46.25 million is available under Prop 68 and an additional \$1 million is available under Prop 1 to be awarded to projects in medium and high priority basins. Cost share requirement is 25% for awards under Prop 68 and 50% for awards under Prop 1, although its unclear how distinction of funds will be made. Cost share waivers for Disadvantaged Communities (DACs) can be applied for to reduce the cost share requirement; cost share reduction is based on the percentage of the community that is disadvantaged. Based on the information presented in the application, DWR will grant the waiver based on an evaluation of whether the project identified benefits disadvantaged areas. Project expenses incurred after 18 May 2016 are eligible for cost share and after 5 June 2018 are eligible for grant reimbursement.

The draft PSP describes eligible projects as “those activities associated with the development or implementation of a GSP(s) that will comply with and meet DWR requirements and GSP regulations.” Detailed project examples include (1) development of Groundwater Sustainability Plans (GSPs), (2) vulnerability or risk assessments associated with implementation, (3) evaluation of severely

disadvantaged community needs, (4) develop scoping or feasibility studies as they relate to data management systems or projects, (5) design and environmental planning, (6) develop pilot or demonstration projects, (7) installation of monitoring wells, (8) instrumentation and other monitoring equipment.

Application submittals are similar to the previous round, now with a page limit on the combined Project Justification and Work Plan component of no more than 25 pages. The Work Plan, Budget, Schedule components must use DWR provided templates.

DISCUSSION

The draft PSP outlines the new maximum funding per basin is \$2 million. For previously awarded applicants (Prop 1), the maximum application amount during this round is the difference between \$2 million and previously awarded amount. The White Wolf Subbasin (WWB) was awarded \$557,998 under the 2017 Proposition 1 SGWP Grant to support GSP preparation, and therefore is eligible to apply for a maximum amount of \$1,442,002. 51% of the WWB is mapped as DACs on the tract level¹, and WWB is therefore eligible to apply for a cost share waiver. Based on Table 1 in the draft PSP, cost share requirements could be reduced to 10% if DWR determines the project presented in the application benefits the DACs. All costs WWB would be claiming would occur in the future, and therefore be eligible for grant reimbursement (e.g., post 5 June 2018).

Through work with the Ad-hoc technical committee, EKI has identified three potential areas in which additional funding could be utilized to support GSP development in the WWB:

1. **Groundwater Dependent Ecosystems (GDEs) verification and field mapping** (approximately \$35,000). Several areas of potential GDEs have been preliminarily identified in the WWB and further assessment is needed to understand how these areas and ecosystems do or do interact with the local groundwater system.
2. **GDEs monitoring** (TBD pending number of locations and depth). GDEs identified from the field mapping exercise may require adjacent shallow depth-to-groundwater monitoring.
3. **Groundwater Modeling** (approximately \$75,000 to \$300,000). As documented in GSA correspondence to DWR, Todd Groundwater and the Kern Groundwater Authority, the current version of the C2VSIM-FG model developed for the WWB by Todd Groundwater as part of its work for the Kern County Subbasin does not provide a very accurate depiction of conditions in the WWB. Additional modeling work is needed to support groundwater planning and management in the WWB. This modeling work could either take the form of: (1) making refinements to the existing C2VSim-FG model, or (2) development of an alternative model specifically for the WWB.

Attached: Planning Grants Proposal Solicitation Package – Round 3, May 2019

¹ Disadvantaged Communities – Tract 2016 as mapped in <https://gis.water.ca.gov/app/dacs/>



Planning Grants Proposal Solicitation Package - Round 3

May 2019



CALIFORNIA NATURAL RESOURCES AGENCY
DEPARTMENT OF WATER RESOURCES
DIVISION OF
INTEGRATED REGIONAL WATER MANAGEMENT



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FOREWORD

The California Department of Water Resources (DWR) is administering the Sustainable Groundwater Management (SGM) Grant Program Planning Grants using funds authorized by the California Drought, Water, Parks, Climate, Coastal Protection, and Outdoor Access for All Act of 2018 (Proposition 68) and the Water Quality, Supply, and Infrastructure Improvement Act of 2014 (Proposition 1). This document is the Proposal Solicitation Package (PSP) for Groundwater Sustainability Plans (GSPs) and Projects.

This document is not a standalone document and the applicant will need to refer to the 2019 Proposition 68 SGM Guidelines (2019 Guidelines) for additional information. Potential applicants are encouraged to read the 2019 Guidelines, PSP, and grant agreement template prior to deciding to submit an application. The 2019 Guidelines and the grant agreement template can be found at the following link: <https://water.ca.gov/Work-With-Us/Grants-And-Loans/Sustainable-Groundwater> .

A glossary of terms used throughout this PSP are available in Appendix B (Definitions) of the 2019 Guidelines.

GRANT PROGRAM WEBSITE AND OTHER USEFUL LINKS

This document, as well as other pertinent information about the SGM, can be found at the following link: <https://water.ca.gov/Work-With-Us/Grants-And-Loans/Sustainable-Groundwater>.

Other useful links are identified below.

- Sustainable Groundwater Management Act (SGMA):
https://leginfo.legislature.ca.gov/faces/codes_displayexpandedbranch.xhtml?tocCode=WAT&divi=6.&title=&part=2.74.&chapter=&article=
- GSP Regulations:
[https://govt.westlaw.com/calregs/Browse/Home/California/CaliforniaCodeofRegulations?guid=I74F39D13C76F497DB40E93C75FC716AA&originationContext=documenttoc&transitionType=Default&contextData=\(sc.Default\)%20](https://govt.westlaw.com/calregs/Browse/Home/California/CaliforniaCodeofRegulations?guid=I74F39D13C76F497DB40E93C75FC716AA&originationContext=documenttoc&transitionType=Default&contextData=(sc.Default)%20)
- GSP Regulations Guide:
http://water.ca.gov/groundwater/sgm/pdfs/GSP_Final_Regs_Guidebook.pdf
- Disadvantaged Community (DAC) and Economically Distressed Area (EDA) Mapping Tools:
<https://water.ca.gov/Work-With-Us/Grants-And-Loans/Mapping-Tools>

E-MAIL LIST

In addition to the website, DWR will distribute information via e-mail. If you are not already on the SGM e-mail contact list, please use the following link to be added to the list:

<https://water.ca.gov/Work-With-Us/Grants-And-Loans/Sustainable-Groundwater> and click the "Subscribe" button in the upper right of the webpage.

CONTACT INFORMATION

For questions about this document, or other technical issues, please contact DWR's Financial Assistance Branch at (916) 651-9613 or by e-mail at: SGWP@water.ca.gov.

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ACRONYMS AND ABBREVIATIONS USED IN THIS PROPOSAL SOLICITATION PACKAGE

AWMP	Agricultural Water Management Plan
CASGEM	California Statewide Groundwater Elevation Monitoring
COD	Critically Overdrafted Basin
DA	Disadvantaged Areas
DAC	Disadvantaged Community
DWR	Department of Water Resources
EDA	Economically Distressed Area
GB	Gigabyte
GIS	Geographic Information System
GRanTS	Grants Review and Tracking System
GSA	Groundwater Sustainability Agency
GSP	Groundwater Sustainability Plan
IRWM	Integrated Regional Water Management
MHI	Median Household Income
PSP	Proposal Solicitation Package
SB	Senate Bill
SDAC	Severely Disadvantaged Community
SGM	Sustainable Groundwater Management
SGMA	Sustainable Groundwater Management Act
SWRCB	State Water Resources Control Board
SWRP	Stormwater Resources Plan
UWMP	Urban Water Management Plan

I. INTRODUCTION

DWR is administering the Sustainable Groundwater Planning Grant – Round 3 solicitation using funds authorized by Proposition 68 and Proposition 1 to encourage sustainable management of groundwater resources that support SGMA. This PSP contains specific information regarding the process, eligibility, and required content for grant applications for the Proposition 68 grant funds for the development of GSPs and projects that help to implement GSPs. DWR also issued the 2019 Guidelines that will be used to administer the grant solicitations and provide general information regarding program and eligibility requirements

SGMA was signed into law in 2014 and amended the Water Code §§ 10720-10737.8, inclusive. SGMA provides the framework for sustainable groundwater management planning and implementation. SGMA fosters sustainable groundwater management in California’s designated high and medium priority groundwater basins or subbasins, hereinafter referred to as basins, by requiring local public agencies and Groundwater Sustainability Agencies (GSAs) to develop and implement GSPs or alternatives to GSPs (Alternative). The regulations for the evaluation of GSPs and Alternatives, the implementation of GSPs and Alternatives, and coordination agreements between GSAs and/or stakeholders are hereinafter referred to as the GSP Regulations. The GSP Regulations were approved by the California Water Commission on May 18, 2016 and are codified in the California Code of Regulations, Title 23, sections 350-358.4, inclusive. The SGMA text and GSP Regulations can be found at the links listed in the Foreword.

II. FUNDING

Proposition 68 authorized the Legislature to appropriate a total of \$240 million to DWR for drought and groundwater investments to achieve regional sustainability (Chapter 11.6). Of this, \$50 million is for projects that develop and implement groundwater plans and projects in accordance with groundwater planning requirements established under Division 6 (commencing with § 10000) (Water Code § 79775). After program delivery and bond issuance costs, \$46.25 million will be made available for grant awards. In addition to Proposition 68 funding, approximately \$1 million in Proposition 1 funds will be available for grant awards.

DWR will solicit proposals to award funding on a competitive basis to medium and high priority basins, including critically overdrafted (COD) basins, for tasks and activities that help to develop and/or implement a GSP(s). Eligible project types and eligible tasks are described further in Section III.B.

The minimum and maximum grant award amounts are listed below and are dependent upon whether the applicant has received previous funding from Proposition 1 Sustainable Groundwater Planning Grant Round 2 (Round 2) funds. If an applicant has received Round 2 funds, the minimum grant amount is \$200,000 and the maximum grant amount is the difference between the total grant funds previously received from Round 2 and the new current maximum grant amount of \$2 million (e.g., if an applicant received \$1.5 million in Round 2, the maximum award amount for this applicant is \$500,000). DWR reserves the right to award less than the maximum amount shown, but above the minimum amount.

Previously Awarded Applicant(s):

Minimum Grant Amount - \$200,000

Maximum Grant Amount - Difference between previous awards and maximum award amount

New Applicant(s):

Minimum Grant Amount - \$400,000

Maximum Grant Amount - \$2 million per basin

A. Local Cost Share

A minimum match of 25 percent (%) of the project cost as local cost share is required unless the applicant received Proposition 1 funding. For those who will be funded using Proposition 1, the minimum match requirement is 50% of the total project cost as local cost share. Project expenses

must be incurred after May 18, 2016, (effective date of GSP Regulations), and not have contributed to the cost share of previous Proposition 1 awarded project, to be considered as local cost share. Local cost share must meet the conditions outlined in Section II.B. of the 2019 Guidelines and the definitions of “local cost share” contained in Appendix B of the 2019 Guidelines. The local cost share requirement for projects benefiting a severely disadvantaged community (SDAC), DAC, or EDA may be waived or reduced as shown in Table 1. For definitions of SDAC, DAC, and EDA, see Appendix B of the 2019 Guidelines. SDAC, DAC, and EDA will collectively be referred to as Disadvantaged Areas (DAs) within the 2019 Guidelines and the Planning PSP.

TABLE 1 – ELIGIBILITY FOR COST SHARE WAIVER

Percent Community(ies) that is/are DA	Required Minimum Local Cost Share Percent Proposition 68/Proposition 1
Less than 26%	25% / 50%
26% –50%	15%
51% – 75%	10%
76% – 100%	0%

DWR will use the information presented in the applications to evaluate whether the project provides benefits to a DA, as outlined in Table 1, to determine whether the required cost share is waived or reduced (see Appendix D of the 2019 Guidelines for additional details). The required local cost share percent and the cost share waiver granted, if any, will be identified in the grant award notification letter to the Grantee if the application is awarded. Additional information will be requested in the grant award notification letter if DWR cannot determine the eligible cost share waiver based upon the information provided in the application. The final determination of the cost share waiver for those that must submit additional information will be document prior to executing a grant agreement.

B. Eligible Costs and Payment

Eligible reimbursable costs are those that were incurred by Grantees after June 5, 2018 (when Proposition 68 was approved by voters), meets the conditions of “Eligible Costs” as outlined in Section V., and defined as “reimbursable costs” in Appendix B of the 2019 Guidelines. DWR’s standard method of payment is reimbursement in arrears. Funds are disbursed after DWR approves the submittal of the DWR invoice form and required backup documentation by the Grantee. Grantees shall invoice and report on a quarterly basis. Additionally, DWR reserves the right to withdraw awarded funds due to lack of responsiveness on the part of the Grantee in submitting quarterly invoices and reporting and associated deliverables.

The standard method of reimbursement is called the Cost Share Drawdown, in which the Grantee must report all required local cost share (matching funds) funds for a budget category **before** reimbursement will be processed. Conversely, the Concurrent Drawdown method, in which the Grantee can request reimbursement and report local cost share funds, can be approved if the Grantee is a nonprofit organization representing DA or Tribe or if the Grantee can demonstrate a significant cash-flow need. See the 2019 Guidelines Appendix B for more information on reimbursement methods. Costs associated with the development of the GSA and the costs associated with development and submittal of a grant application are not eligible.

III. ELIGIBILITY

Applications for the Planning Grant solicitation must meet all applicable eligibility criteria to be considered for grant funding as described in the 2019 Guidelines, Section III. Additional eligibility requirements are described below and identified in Questions 4 through 9 in Table 4 – Grant Application Checklist, of this PSP. A comprehensive eligibility checklist is provided in Table 3 – SGM Planning Grant Eligibility Checklist (below) as a reference for applicants.

A. Eligible Applicant

Eligible applicants are GSAs or member agencies of the GSAs for the basin for which the application is submitted. Only one application will be accepted per basin. However, an applicant acting as the sole GSA over multiple basins must submit one consolidated application and may request up to \$500,000 total for all additional basins, in addition to the maximum grant amount identified in Section II.

Applicants are encouraged to work with the stakeholder(s) and other non-member agency(-ies) of the GSA(s) in their basin(s) (e.g., resource conservation districts, nonprofit organizations, Tribes, etc.) that have potential activities, tasks, and/or components that are complimentary to the overall grant application and proposed project. These activities, tasks, and/or components should be included within the proposed application with the GSA or member agencies of a GSA listed as the applicant and potential Grantee. The stakeholder(s) and/or non-member agency(-ies) would be listed as a cooperating entity. DWR strongly recommends working with all potential stakeholders within the basin(s) to ensure that a well-rounded GSP is developed and successfully implemented.

The grant applicant is the agency submitting the application (e.g., GSA) on behalf of the basin. The grant applicant is also the agency that would enter into an agreement with the State, should the application be successful. If there is more than one eligible agency within a basin, an eligible agency may be part of the proposal as a project proponent but must identify a single entity that will act as the grant applicant and submit a basin-wide application and receive the grant on behalf of the basin. Applicants are encouraged to extend an invitation to stakeholders and other non-member agencies of the GSA(s) in their basin(s) (e.g., resource conservation districts, nonprofit organizations, Tribes, etc.) that have potential activities, tasks, and/or components that are complimentary to the proposed project in the grant application. These activities, tasks, and/or components should be incorporated within the proposed application. Project proponents would access grant funding through their relationship with the grant applicant, at DWR's discretion.

B. Eligible Project Types

Eligible projects must be within a basin or a non-adjudicated portion of a basin that are designated by DWR as high and medium priority basins, or COD basins, by the 2018 SGMA Basin Prioritization. Eligible projects include those activities associated with the development or implementation of a GSP(s) that will comply with and **meet DWR requirements and GSP regulations**. Projects must support groundwater sustainability planning and management within medium and high priority basins and should assist in the development and implementation of a GSP(s) in reaching sustainability. Eligible project activities must be consistent with the purpose of Proposition 68, Chapter 11.6. Activities within the proposed project should also be consistent with the SGMA Guidance Documents located here: <https://water.ca.gov/Programs/Groundwater-Management/SGMA-Groundwater-Management/Best-Management-Practices-and-Guidance-Documents>.

Projects that are in basins determined to be probationary under SGMA by State Water Resources Control Board (SWRCB), or in a basin in which an Alternative is approved **are not** eligible for this grant program. The project area and service area must be within a DWR Bulletin 118 (2016) basin or a non-adjudicated portion of a basin that are designated by DWR as high and medium priority basins, including COD basins, by the 2018 SGMA Basin Prioritization. Please check the links provided in the Foreword for additional information on Bulletin 118, Basin Prioritization, CODs, and GSA Formation.

The use of the term "project" refers to the planning and development activities associated with completing a GSP and can include multiple components and/or tasks. A proposal may include all required sections of a GSP or only those portions that are remaining and require funding to complete. A proposal, or project for purposes of this PSP, refers to all the supporting documentation submitted that details the actions that are proposed for the funding. The application will describe a single proposal/project; however, each application may contain multiple components and tasks that collectively makeup a single proposal/project. See the 2019 Guidelines, Appendix B for further definitions of components and project.

In Attachment 3 – Work Plan, applicants must provide information to demonstrate eligibility and provide assurances that the work described in the proposed project is not duplicative with any other projects previously funded through Proposition 1 within the basin boundary.

Examples of eligible project tasks and/or components can include, but are not limited to, the following:

- Tasks and activities that results in the development of all sections of a GSP as outlined in the GSP regulations. Those sections may include, but not be limited to:
 - An introduction outlining the purpose of the GSP, sustainability goal(s), agency information, and a description of how the GSP is organized including the preparation checklist
 - Description of the plan area with a summary of the jurisdictional areas and features, water resources monitoring and management programs, land use elements or topic categories of applicable general plans, additional GSP elements (e.g., control of saline water intrusion, wellhead protection, migration of contaminated groundwater, well abandonment and destruction program, replenishment of groundwater extractions, conjunctive use and underground storage, etc.), and notice and communication of beneficial uses and users in the basin
 - The development of and explanation of the hydrogeologic conceptual model with cross-sections; physical characteristics; current and historical groundwater conditions; water budget information with the inflows, outflows, and change in storage; and management areas (as applicable)
 - A discussion on the sustainability goal(s), measurable objectives, minimum thresholds, undesirable results, and monitoring network
 - A list and discussion of the projects and management actions needed to achieve sustainability goal(s)
 - A discussion on the estimate of the GSP implementation costs, schedule for implementation, annual reporting, and periodic evaluations
- Vulnerability or risk assessments associated with implementation of sustainability goals and objectives
- Evaluate the groundwater management needs of SDACs, including actions that foster engagement of SDACs in sustainable groundwater planning activities related to sustainability goals and objectives
- Develop scoping or feasibility studies as they relate to data management systems or implementation projects related to groundwater sustainability plan goals and objectives
- Design and environmental planning in conjunction of a relevant groundwater sustainability implementation project (not planning alone)
- Develop pilot or demonstration projects such as aquifer recharge, conjunctive use, and stormwater capture
- Installation of groundwater monitoring wells related to a GSA's monitoring network
- Instrumentation and other monitoring equipment on existing monitoring and/or production wells

IV. SOLICITATION PROCESS AND SCHEDULE

The solicitation period will be open for five (5) weeks in Summer 2019, with anticipated grant awards in Winter 2019. The anticipated schedule for this grant solicitation is presented in Table 2 – Schedule for Sustainable Groundwater Planning – Round 3 Grant Solicitation. Any change or update to the schedule will be posted on the DWR website. Updates may also be notified through e-mail announcements. To be placed on the SGM e-mail contact list, please use the link listed in the Foreword.

TABLE 2 – SCHEDULE FOR SUSTAINABLE GROUNDWATER PLANNING – ROUND 3 GRANT SOLICITATION

Milestone or Activity	Tentative Schedule*
Final 2019 Guidelines and PSP posted to open solicitation	Summer 2019
Applicant Workshop(s)	Summer 2019
Announcement of Solicitation Closes	Fall 2019
Final Awards	Winter 2019

* Dates are subject to change and will be determined based on number of comments received for the draft documents, number of applications received, amount of funds requested, and number of grant awards given.

Applicant workshop(s) will be conducted to address questions and to provide general assistance to potential applicants preparing grant applications. Details of the workshop(s) will be provided via the SGM website, e-mail distribution list, and/or news release. In addition to the informational workshop(s), applicants are encouraged to seek assistance from DWR staff in understanding SGM requirements and completing grant applications. Questions can be submitted via the contact information provided in the Foreword on Page 2.

V. APPLICATION INSTRUCTIONS

This section provides instructions for preparing and submitting an application and consists of two subsections: A. *What to Submit* and B. *How to Submit*. It is important that applicants follow the Application Instructions to ensure that their application will address all the required elements. Applicants are reminded that once the application has been submitted to DWR, any privacy rights as well as other confidentiality protections afforded by law with respect to the application package, will be waived. Prior to beginning the application, applicants should verify that they meet the Eligible Criteria outlined in the 2019 Guidelines, Section III.C. and in Table 3 below.

TABLE 3 – SGM PLANNING GRANT ELIGIBILITY CHECKLIST

Criteria Type	Eligibility Criteria	Additional Details	Place to Provide Information	Criteria Met (Yes, No, or NA ²)
Applicant Eligibility	Is the applicant eligible?	2019 Guidelines & PSP Section III.A.	Attachment 2	
	Agricultural Water Management Compliance Link: https://water.ca.gov/Programs/Water-Use-And-Efficiency	2019 Guidelines Section III.C. & PSP Section V.B.	Attachment 2	
	California Statewide Groundwater Elevation Monitoring (CASGEM) Compliance Link: https://water.ca.gov/Programs/Groundwater-Management/Groundwater-Elevation-Monitoring--CASGEM . Basin Prioritization information can be found at: https://water.ca.gov/Programs/Groundwater-Management/Basin-Prioritization	2019 Guidelines Section III.C. & PSP Section V.B.	Attachment 2	
	Climate Change Compliance	2019 Guidelines Section III.C.	GRanTS ¹ Application	
	Groundwater Management Compliance, SGMA Compliance	2019 Guidelines Section III.C.	Self-Cert, Attachment 2	
	Open and Transparent Water Data	2019 Guidelines Section III.C.	Self-Cert	
	Public Utilities and Mutual Water Companies Compliance	2019 Guidelines Section III.C.	Attachment 2	
	Stormwater Resources Plan (SWRP) Compliance Senate Bill (SB) 985 Link: https://www.waterboards.ca.gov/water_issues/program/s/grants_loans/swrp/	2019 Guidelines Section III.C. & PSP Section V.B.	Attachment 2	

TABLE 3 – SGM PLANNING GRANT ELIGIBILITY CHECKLIST

Criteria Type	Eligibility Criteria	Additional Details	Place to Provide Information	Criteria Met (Yes, No, or NA ²)
Applicant Eligibility (cont.)	Surface Water Diverter Compliance	2019 Guidelines Section III.C. & PSP Section V.B.	Attachment 2	
	Sustainable Water Use and Demand Reduction Compliance	2019 Guidelines Section III.C.	Self-Cert	
	Urban Water Management Compliance Link: https://water.ca.gov/Work-With-Us/Grants-And-Loans/Sustainable-Groundwater .	2019 Guidelines Section III.C. & PSP Section V.B.	Attachment 2	
	Water Metering Compliance	2019 Guidelines Section III.C.	Self-Cert	
Proposal Eligibility	Only one application per basin OR Applicant is acting as the sole GSA over multiple basins	PSP Section III.A.	NA	
	Does the proposal include design, construction, operation, mitigation, or maintenance of Delta conveyance facilities?	PSP Table 4	GReNTS Application	
	Does the proposal include acquisition of water except for projects that will provide fisheries or ecosystem benefits or improvements that are greater than required currently applicable environmental mitigation measures or compliance obligations?	PSP Table 4	GReNTS Application	
	Does the proposal include any share of the costs of remediation recovered from parties responsible for the contamination of a groundwater storage aquifer?	PSP Table 4	GReNTS Application	
	Does the proposal include projects or groundwater planning activities associated with adjudicated groundwater basins?	PSP Table 4	GReNTS Application	
Project Type Eligibility	Does the proposed planning project(s) include the development and/or implementation of a GSP?	2019 Guidelines and PSP Section III.B.	Attachment 3	
	Is the project area and service area within a DWR Bulletin 118 (2016) basin or a non-adjudicated portion of a basin that are designated by DWR as high or medium priority basins?	2019 Guidelines and PSP Section III.B.	Attachment 3	
	Is the project consistent with Program Preferences?	2019 Guidelines Section V.	NA	
	If the project is a stormwater and/or dry weather runoff capture project, is it included in a SWRP that has been incorporated into an Integrated Regional Water Management (IRWM) plan?	2019 Guidelines Section III.C and PSP Table 4	GReNTS Application, Attachment 2	

¹ GReNTS = DWR’s Grant Review and Tracking System

² NA = not applicable

A. What to Submit

Applicants must submit a complete SGM Grant Application during the open filing phase as shown in Table 2 – Schedule for Sustainable Groundwater Planning – Round 3 Grant Solicitation. The grant application consists of five sections or “Tabs”, as follows:

- Applicant Information Tab
- Projects Tab
- Questions Tab
- Climate Risk in Investments Tab
- Attachments Tab

Additional details regarding the “Tabs” is outlined in Table 4 – Grant Application Checklist, which is provided as a guide for applicants to ensure the required information is submitted for a complete application.

If an applicant applies for multiple project components, the applicant must ensure that the “Tabs” are complete for each of the project components within the grant application. For example, proposals may include separate project components for different SDACs within a basin or multiple project components for GSP development executed by different GSAs within a basin. However, proposals may include multiple project components with the project budgets collectively not exceeding \$2 million for high and medium priority basins. Each application must have a singular defined project that can be comprised of multiple project components; however, each component must be related to one another and be coherent.

B. How to Submit

Applicants must submit a complete application online using DWR’s GRanTS electronic submittal tool. GRanTS can only be accessed with Internet Explorer and Google Chrome. The name of this PSP in GRanTS is “SGM Planning – Round 3”. To access this PSP, applicants must register and have an account in GRanTS if they have not already done so. The online application will be available no later than the date specified on the website, according to Table 2 – Schedule for Sustainable Groundwater Planning – Round 3 Grant Solicitation.

Applicants are encouraged to watch the "How to Register" and the "How to Complete a Grant Application" videos and review the GRanTS Public User Guide and Frequently Asked Questions prior to completing the online application. If an applicant has questions as to the content or the information requested in the PSP, or questions or problems with GRanTS, please refer to the phone number or e-mail listed in the Foreword.

When uploading an attachment in GRanTS, the following attachment title naming convention must be used: Att#_SGM_AttachmentName_#ofTotal#, where “#ofTotal#” identifies the number of files that make up an attachment, where “#” is the number of a file and, and where “Total#” is the total number of files submitted in the attachment. This naming convention will be repeated in more detail for each Attachment in the following pages.

File size for each attachment submitted via GRanTS is limited to 2 gigabytes (GB). Breaking documents into components such as chapters or logical components so that files are less than 2 GB will aid in uploading files. Acceptable file formats are: PDF, MS Word, MS Excel, or MS Project. However, DWR prefers and highly encourages applicants to use PDF files. All portions of the GRanTS application must be received in the open filing phase. Submittals received outside the open filing phase may not be reviewed or considered for funding. The GRanTS system will allow applicants to resubmit any attachments before the close of the open filing phase. Applicants must notify DWR via SGWP@water.ca.gov when the proposal submittal is ready for DWR’s review.

Note: Please provide answers to only the questions listed in Table 4. Do not answer questions that appear on the screen in GRanTS that are not listed below, unless marked with an asterisk.

TABLE 4 – GRANT APPLICATION CHECKLIST

APPLICANT INFORMATION TAB	
<i>The following information is general and applies to the applicant and the overall proposal. Specific project information should be detailed on separate project tabs provided in the GRanTS application. Applicants must enter all information listed in the Information Tab of this checklist (Table 4) along with any field marked with an asterisk.</i>	
	<u>Organization Name</u> : Provide the name of the Agency/Organization responsible for submitting the application. Should the proposal be successful, this Agency/Organization will be the Grantee.
	<p><u>Point of Contact</u>:</p> <ul style="list-style-type: none"> Select “Existing Register Users” to select the registered user associated with the organization specified above. The rest of the contact information (Division, Address, e-mail, etc.) are auto populated once the above registered user is selected. Select “Add New User” to add an unregistered user. Please select Division (address will be auto populated) and type the First Name, Last Name, e-mail, and phone (Direct) of the new user. Please note that the e-mail address will be the new user’s login name.
	<u>Point of Contact Position Title</u> : Provide the title of the point of contact person. (Maximum Character Limit: 50)
	<u>Proposal Name</u> : Provide the title of the proposal. (Maximum Character Limit: 150)
	<u>Proposal Objective</u> : Provide the objective of the proposal. (Maximum Character Limit: 2,000)
PROPOSAL BUDGET	
<i>For the proposal, the following budget items should be taken from Table 5A/B – Grant Proposal Summary Budget.</i>	
	<p><u>Other Contribution</u>: Provide the amount of other funds (such as other State grants) not included in the categories as listed below. If there is no other contribution, enter zero. Other Contribution costs are not considered part of the total project cost.</p> <p>NOTE: if the county in which the basin is located received SGM Proposition 1 Counties with Stressed Basins and/or SGM Proposition 1 2017 Groundwater Sustainability Plans and Projects funding from DWR, describe how the tasks are not duplicative or inconsistent with previously funded tasks.</p>
	<u>Local Contribution (Cost Share)</u> : Provide the total local cost share that will be committed to the proposal. The SGM requires a minimum local cost share of 25% of total proposal cost unless the project benefits a DA.
	<u>Federal Contribution</u> : Enter Federal funds being used. If none, enter zeros.
	<u>In-kind Contribution</u> : Leave Blank and include all In-Kind Contributions in the Local Contribution total.
	<u>Grant Funds Requested</u> : Provide the amount of total grant funds requested.
	<u>Total Proposal Cost</u> : Provide the total proposal cost, in dollars. This amount must agree with the total proposal cost shown in Attachment 5 – Schedule and is the sum of the Local Contribution (Cost Share), In-kind Contribution, and Grant Funds Requested.
GEOGRAPHIC INFORMATION	
GRanTS requests latitude and longitude in degrees, minutes, and seconds. You may use converters on the web such as https://www.fcc.gov/media/radio/dms-decimal	
	<u>Latitude</u> : Enter the Latitude at the location that best represents the project area.
	<u>Longitude</u> : Enter the Longitude at the location that best represents the center of the project area.
	<u>Longitude/Latitude Clarification</u> : Only use if necessary. (Maximum Character Limit: 250)
	<u>Location</u> : Identify the approximate location that best represents the center of the project area. (Maximum Character Limit: 100)
	<u>County(ies)</u> : Provide the county(ies) in which the project is located.
	<u>Groundwater Basins</u> : Provide the groundwater basin(s) as listed in the current version of DWR Bulletin 118 (https://water.ca.gov/Programs/Groundwater-Management/Bulletin-118) in which the project is located. For proposals covering multiple groundwater basins, hold the control key down and select all that apply.
	<u>Hydrologic Regions</u> : Provide the hydrologic region in which the project is located. For proposals covering multiple hydrologic regions, hold down the control key and select all that apply.
	<p><u>Watershed(s)</u>: Provide the name of the watershed(s) the groundwater basin underlies. (Maximum Character Limit: 250)</p> <p>A map of California watersheds can be found at the following link: https://www.conservation.ca.gov/dlrp/grant-programs/watershed/Documents/CALFED_Watershed_Map[1].pdf. If the groundwater basin covers multiple watersheds, you may only provide one “Unique Watershed Number” as listed on the watershed map.</p>
LEGISLATIVE INFORMATION	
	Enter the State Assembly, State Senate, and U.S. Congressional Districts in which the groundwater basin is located. For proposals covering multiple State Assembly, State Senate, and U.S. Congressional Districts, hold the control key down and select all that apply. Maps of these districts are found at: http://www.legislature.ca.gov/legislators_and_districts/legislators/your_legislator.html .

TABLE 4 – GRANT APPLICATION CHECKLIST

PROJECTS TAB	
<i>This section contains information about the project contained in the Proposal. Applicants must enter all information listed in the Projects Tab of this checklist (Table 4) along with any field marked with an asterisk.</i>	
PROJECT INFORMATION	
	<u>Project Name</u> : Provide the title of the proposal. (Maximum Character Limit: 150 characters) DO NOT include the solicitation name in the project name (e.g., 2019 SGM Planning Grant for GSP Development). Please use the Basin or GSA name plus the Project Name (e.g., XX Basin GSP Development, Well Installation Project and XX Basin GSP Development, etc.)
	<u>Implementing Organization</u> : Should be the title of the GSA applying or the entity name applying on behalf of a GSA
	<u>Secondary Implementing Organization</u> : Not applicable to this solicitation
	<u>Proposed Start Date</u> : Must be after July 1, 2017
	<u>Proposed End Date</u> : Must be before April 30, 2022
	<u>Scope of Work</u> : (Maximum Character Limit: 500 characters)
	<u>Project Description</u> : (Maximum Character Limit: 2,000 characters)
	<u>Project Objective</u> : (Maximum Character Limit: 500 characters)
PROJECT BENEFITS INFORMATION	
<i>Please do not enter any information into GRanTS for the following Project Benefits Questions. These are standard GRanTS questions and cannot be removed, but are unnecessary for SGM Grant applicants.</i>	
	<u>Benefit Level</u> : Leave blank.
	<u>Benefit Type</u> : Leave blank.
	<u>Benefit</u> : Leave blank.
	<u>Description</u> : Leave blank.
	<u>Measurement</u> : Leave blank.
PROJECT BUDGET	
<i>For each project, the following budget items should be taken from Table 5A/B – Grant Proposal Summary Budget.</i>	
	If only one project is being proposed, use the “Copy Budget data from Applicant Info” feature to populate previously entered data. Otherwise, enter individual budget items for each project component in the same manner as described for the Applicant Information Tab. The sum of the budget items must agree with the total project budget.
GEOGRAPHIC INFORMATION	
	Enter the geographical information for each individual project and project component location (latitude and longitude in degrees, minutes, and seconds).
LEGISLATIVE INFORMATION (Note: for each Project; different from Applicant Information)	
	If only one project is being proposed, use the “Copy Legislative data from Applicant Info” feature to populate previously entered data. Otherwise, enter legislative information for each project in the same manner as described for the Applicant Information Tab. For projects covering more than one district, hold the control key down and select all that apply.
QUESTIONS TAB	
<i>The answers to these questions will be used in processing the application and determining eligibility and completeness.</i>	
	<u>Q1. Project Description</u> : Provide a brief abstract of the proposal. This abstract must provide an overview of the proposal including the main issues and priorities addressed in the proposal. (25 words or less)
	<u>Q2. Previous Funding</u> : Has the applicant received prior funding through the Proposition 1 SGWP Round 2 grant? If so, how much funds did the applicant receive?
	<u>Q3. Project Representative</u> : Provide the name and details of the person responsible for signing and executing the grant agreement for the applicant. Persons that are subcontractors to be paid by the grant cannot be listed as the Project Representative. Other entities included in the GSA can be listed here.
	<u>Q4. Project Manager</u> : Provide the name, title, and contact information of the Project Manager from the applicant agency or organization that will be the day-to-day contact on this application.
	<u>Q5. Eligibility</u> : Has the applicant met the requirements of DWR’s CASGEM Program?
	<u>Q6. Eligibility</u> : Q6.1 Is the applicant an agricultural water supplier? (Yes/No) Q6.1.a If yes, has the applicant submitted a complete Agricultural Water Management Plan (AWMP) to DWR? (Yes/No) Q6.1.b If yes, has the AWMP been verified as complete by DWR? (Yes/No) Q6.1.c If the AWMP has not been submitted, explain and provide the anticipated submittal date.

TABLE 4 – GRANT APPLICATION CHECKLIST

QUESTIONS TAB (cont.)	
<i>The answers to these questions will be used in processing the application and determining eligibility and completeness.</i>	
	<p>Q7. Eligibility: Q7.1 Is the applicant an urban water supplier? (Yes/No) Q7.1.a If yes, has the applicant submitted a complete Urban Water Management Plan (UWMP) to DWR? (Yes/No) Q7.1.b If yes, has the UWMP been verified as complete by DWR? (Yes/No) Q7.1.c If the UWMP has not been submitted, explain and provide the anticipated date for submittal.</p>
	<p>Q8. Eligibility: Q8.1 Is the applicant a surface water diverter? (Yes/No) Q8.1.a If yes, has the applicant submitted to the SWRCB their surface water diversion reports in compliance with requirements outlined in Part 5.1 (commencing with §5100) of Division 2 of the Water Code? (Yes/No) Q8.1.b If the reports have not been submitted, explain and provide the anticipated date for meeting the requirements.</p>
	<p>Q9. Eligibility: Does the proposal include any of the following activities:</p> <ul style="list-style-type: none"> • The potential to adversely impact a wild and scenic river or any river afforded protection under the California or Federal Wild and Scenic Rivers Act • Acquisition of land through eminent domain • Design, construction, operation, mitigation, or maintenance of Delta conveyance facilities • Acquisition of water except for projects that will provide fisheries or ecosystem benefits or improvements that are greater than required currently applicable environmental mitigation measures or compliance obligations • Pay any share of the costs of remediation recovered from parties responsible for the contamination of a groundwater storage aquifer • Projects or groundwater planning activities associated with adjudicated groundwater basins. <p>If yes, the project is not eligible to receive grant funding.</p>
	<p>Q10. Eligibility: Consistency with California SB 985– Stormwater Resource Planning Act: To satisfy SB 985 requirements, stormwater and dry weather capture project must be listed in a SWRP that is consistent with the relevant code provisions enacted by SB 985 (Water Code §10562 (b)(7)) as determined by the SWRCB.</p>
	<p>Q11. DA Cost Share Waiver or Reduction: Are you applying for cost share waiver or reduction as a DA? Fill out Attachment 6 – DAC, SDAC, and/or EDA, as appropriate.</p>
	<p>Q12. Certification: By submitting the application, the Project Director is certifying that:</p> <ol style="list-style-type: none"> a) The applicant is an eligible entity; b) He/She is aware that any attachment exceeding the page limit listed in the attachment templates will not be reviewed; c) He/She is aware that, once the proposal is submitted in GRanTS, any privacy rights and other confidentiality protections offered by law with respect to the application package and project location are waived; and d) He/She has read and agrees to all of the Terms and Conditions of the grant agreement.
CLIMATE RISK IN INVESTMENTS TAB	
<i>The answers to these questions are optional and will be used in surveying Program applicants.</i>	
	<p>Q13. Climate: Does the organization have a strategic business plan? (Yes/No. If Yes, please submit a copy)</p>
	<p>Q14. Climate: Has the organization conducted a climate change vulnerability assessment? (Yes/No. If Yes, please submit a copy)</p>
	<p>Q15. Climate: Does the organization have a main contact person for climate change? (Yes/No. If Yes, to what position in the origination does that person report?)</p>
	<p>Q16. Climate: Has the organization considered the risk of climate change in its capital reserves and investments? (Open ended; one-three paragraphs, with specific examples, should suffice).</p>
ATTACHMENTS TAB	
<i>Provide the attachments listed below by attaching files to the GRanTS application. When attaching files, please use the naming convention found in Section V.B of this PSP. Requirements for information to be included in these attachments are found in Section V.B.2 of this PSP or in the supplied templates.</i>	
ATTACHMENT #	ATTACHMENT TITLE
Attachment 1	Authorizing Documentation (e.g. resolution)
Attachment 2	Eligibility Applicant Documentation
Attachment 3	Work Plan (Applicant <u>MUST</u> use supplied template)
Attachment 4	Budget (Applicant <u>MUST</u> use supplied template)
Attachment 5	Schedule (Applicant <u>MUST</u> use supplied template)
Attachment 6	SDAC, DAC, and/or EDA (as applicable)

ATTACHMENTS TAB INSTRUCTIONS

Within the Attachments Tab, applicants are required to submit up to six (6) attachments (as applicable) to complete the 2019 SGM Planning Grant application. A discussion of each attachment is provided below. Attachments 1 and 2 (Authorizing Documentation and Eligibility Applicant Documentation) are mandatory and provide back-up documentation for the eligibility of an applicant. Attachments 3 through 5 (Work Plan, Budget, and Scope) are also mandatory and will be scored during the application review. Attachment 6 (SDAC, DAC, and/or EDA) is optional, but must be submitted if the applicant is requesting a cost share waiver or reduction, or for SDAC eligibility, as applicable.

ATTACHMENT 1. AUTHORIZING DOCUMENTATION

For the "AttachmentName" in the naming convention of GRanTS, use "Att1_SGM_AuthDoc_#of#" for this attachment.

The applicant must provide a resolution adopted by the applicant’s governing body designating an authorized representative to submit the application and execute an agreement with the State of California for a 2019 SGM Planning Grant. If an entity is acting on behalf of a GSA, then a resolution from the GSA is required authorizing the applicant entity to act in such role. Furthermore, a resolution is required by the entity acting as applicant stating authorization to work on behalf of the GSA. If the resolution cannot be signed prior to the application due date, please contact DWR, as indicated in the Foreword, to discuss the situation and explain this in Attachment 1, including an anticipated submittal date for the approved resolution. A Grant Agreement cannot be signed without an adopted resolution signed by the appropriate authorities.

The following text box provides an example of the resolution that must be submitted to fulfill this requirement.

RESOLUTION NO. _____

Resolved by the *<Insert name of applicant governing body>*, that application be made to the California Department of Water Resources to obtain a grant under the 2019 Sustainable Groundwater Management (SGM) Grant Program Planning Grant pursuant to the Water Quality, Supply, and Infrastructure Improvement Act of 2014 (Proposition 1) (Water Code §79700 *et seq.*) and/or the California Drought, Water, Parks, Climate, Coastal Protection, and Outdoor Access For All Act of 2018 (Proposition 68), and to enter into an agreement to receive a grant for the: *<Insert name of proposal>*. The *<Insert title of authorized applicant official>* of the *<Insert name of applicant>*, or designee is hereby authorized and directed to prepare the necessary data, conduct investigations, file such application, and execute a grant agreement with California Department of Water Resources. Passed and adopted at a meeting of the *<Insert name of applicant >* on *<Insert date>*.

Authorized Original Signature: _____

Printed Name: _____

Title: _____

Clerk/Secretary: _____

CERTIFICATION

I do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly and regularly adopted at a meeting of the *<Insert name of applicant>* held on *<Insert Date>*.

Clerk/Secretary: _____

ATTACHMENT 2. ELIGIBILITY DOCUMENTATION

For the "AttachmentName" in the naming convention of GRanTS, use "Att2_SGM_EligDoc_#of#" for this attachment.

The applicant must provide the following information, as applicable. Details for the following eligibility criteria can be found in Section III.C. of the 2019 Guidelines.

- Is the applicant a public agency, nonprofit organization, public utility, federally recognized Indian Tribe, California Native American Tribe, or mutual water company (Water Code § 79712(a))? Please explain.
- Agricultural Water Management Compliance
- CASGEM Basin Prioritization and Compliance
- Climate Change
- Groundwater Management Compliance
- Open and Transparent Water Data
- Public Utilities and Mutual Water Companies
- SWRP Compliance (California SB 985)
- Surface Water Diverter Compliance
- Sustainable Water Use and Demand Reduction
- Urban Water Management Compliance
- Water Metering Compliance

ATTACHMENT 3. WORK PLAN

For the "AttachmentName" in the naming convention of GRanTS, use "Att3_SGM_WrkPlan_#of#" for this attachment. Attachment 3 must be consistent with and support the Budget and Schedule (Attachments 4 and 5, respectively). The Work Plan template should be downloaded from DWR's SGM webpage at the following link: <https://water.ca.gov/Work-With-Us/Grants-And-Loans/Sustainable-Groundwater>.

The Work Plan must not exceed 25 pages using a minimum Arial, 10-point type font, not including maps, supporting letters, figures, or tables. Please refer to the template for specific details that should be included. An outline and general description are provided in the table below. Any changes made to this template will not be reviewed or scored by DWR technical staff.

Section Title	Section Description	Maximum Page Limit
Project Justification		
PROJECT DESCRIPTION	All applications must provide a proposed project description that addresses the requested information identified in the template.	Must not exceed 5 pages (not including tables and figures)
PROJECT BENEFITS	Project benefits are the expected measurable accomplishments of a project. Benefits should be based on estimated measures of project annual accomplishments averaged over the period of project life.	Must not exceed 2 pages
TECHNICAL NEED	Applicants must provide an explanation of their "Technical Need" for each proposed project. The applicant must provide documentation that tasks associated with implementation components in the Work Plan will be prepared by or under the direction of a professional geologist or professional engineer, per Public Resources Code § 354.12 Subarticle 2.	Must not exceed 2 pages
Project Details		
If awarded, this information will be used to develop the Grant Agreement. The Project Details should include, at a minimum: 1. a scope of work including work items to be performed (consistent with the Budget and Schedule, Attachments 4 and 5, respectively) and 2. proposed project deliverables for assessing progress and accomplishments.		

Section Title	Section Description	Maximum Page Limit
Scope of Work and Deliverables		
SCOPE OF WORK	The scope of work must list and concisely describe the necessary task(s) to complete the project. The Project Details of the Work Plan should identify how the interested parties including groundwater users, stakeholders, and the general public will be informed about the proposed project progress and how relevant reports and data will be disseminated to these groups. All activities identified in the Project Details of the Work Plan must demonstrate the need for the proposed project and how it will lead to the development of a complete GSP compliant with the GSP Regulations.	Must not exceed 8 pages
PROJECT DELIVERABLES	Project deliverables should be actual work products that can be submitted to DWR (see examples listed in the template). Also, include the status of any task including estimated percent (0 – 100%) completed. Also, explain the plan for environmental compliance and permitting, if applicable, per the directions in the template.	Must not exceed 3 pages
Miscellaneous		
PROJECT SUPPORT	Applicants requesting funding must provide documentation to demonstrate support for the proposed project and must include specific information based on whether the applicant is the GSA for the basin or is not the GSA for the basin. Refer to the template for specifics.	Must not exceed 1 page (not including letters of support)

NOTE: tasks in the proposed project cannot be duplicative or inconsistent with previously funded tasks. If there is additional need for a previously funded task, justification must be provided. If justification for the additional need is not provided, those tasks will not be considered as part of the proposed project and therefore, not considered for funding.

ATTACHMENT 4. BUDGET

For the "AttachmentName" in the naming convention of GRanTS, use "Att4_SGM_Budget_#of#" for this attachment. Attachment 4 includes the estimated costs for the project, as described in the Work Plan (Attachment 3). Applicants MUST use the templates provided at <https://water.ca.gov/Work-With-Us/Grants-And-Loans/Sustainable-Groundwater> to obtain a budget score. Any changes made to this template not be reviewed or scored by DWR technical staff. Attachment 4 (the combination of Tables 5 and 6, with a written description) is mandatory and includes the estimated capital costs of each component in the application. Use the appropriate Table 5: Proposal Summary Budget Table (Table 5A, No Components) or Component Detailed Budget (Table 5B, Multiple Components). Attachment 4 should be presented in the following sub-sections:

- Grant Proposal Summary Budget Table (Table 5A/5B)
- Proposal/Component Detailed Budget Table (Table 6)

For the Budget Tables, costs must be broken down consistent with how tasks are presented in the Work Plan (Attachment 3). For example, if the Work Plan describes projects at the task and subtask level, the budget must also present costs at the task and subtask level. In addition to the tables, the applicant must provide a description explaining how the values were derived. The description must not exceed two pages per component using a minimum Arial, 10-point type font.

NOTE: the maximum administration budget cannot exceed 10% of the total proposal cost and Grantees shall invoice and report no less frequently than on a quarterly basis.

Grant Proposal Summary Budget

Table 5A/B will be used to present the summarized budget and the cost share for the proposal, including documenting that the proposal will meet the minimum requirement of at least 25% of the

total costs. Although the applicant should complete Table 5A/B column (d) for each individual component (in the Multiple Component version), the minimum cost share requirement applies to the costs of the overall proposal. If the component serves a DA, and is requesting a waiver or reduction of the 25% local cost share requirement, please complete the budget table accordingly and include a footnote identifying the cost share waiver request.

If there are no components to the proposal, Table 5A should be used.

TABLE 5A – GRANT PROPOSAL SUMMARY BUDGET (NO COMPONENTS)					
GRANT PROPOSAL TITLE: _____					
Grant proposal serves a need of a DAC: <input type="checkbox"/> Yes <input type="checkbox"/> No					
Local Cost Share Waiver requested: <input type="checkbox"/> 60% <input type="checkbox"/> 100% <input type="checkbox"/> No					
Budget Categories ¹		(a)	(b)	(c)	(d)
		Requested Grant Amount	Local Cost Share: Non-State Fund Source ²	Total Cost	% Local Cost Share (Col (b)/ Col (c))
(a)	Grant Administration	\$0	\$0	\$0	%
(b)	Stakeholder Engagement / Outreach	\$0	\$0	\$0	%
(c)	Planning / Design / Environmental	\$0	\$0	\$0	%
(d)	Implementation / Construction	\$0	\$0	\$0	%
(e)	Monitoring / Assessment	\$0	\$0	\$0	%
Grand Total (Sum Budget Category rows (a) through (e) for each column)		\$0	\$0	\$0	%
¹ Only these Budget Categories shall be used. Tasks can be added for more detail.					
² List sources of funding: <i>Use as much space as required here.</i>					

To determine the local cost share required, divide the local cost share by the total cost of the project (grant award plus local cost share). For example, if a Grantee is requesting \$400,000 in grant funds, the local cost share should be \$135,000 to reach the minimum 25% matching funds for a total cost of \$535,000.

If there are components to the proposal, Table 5B should be used.

TABLE 5B – GRANT PROPOSAL SUMMARY BUDGET (MULTIPLE COMPONENTS)					
GRANT PROPOSAL TITLE: _____					
Grant proposal serves a need of a DAC: <input type="checkbox"/> Yes <input type="checkbox"/> No					
Local Cost Share Waiver requested: <input type="checkbox"/> 60% <input type="checkbox"/> 100% <input type="checkbox"/> No					
Budget Categories ¹		(a)	(b)	(c)	(d)
		Requested Grant Amount	Local Cost Share: Non-State Fund Source ²	Total Cost	% Local Cost Share (Col (b)/ Col (c))
1	Component 1 Grant Administration	\$0	\$0	\$0	%
2	Component 2 Title	\$0	\$0	\$0	%
3	Component 3 Title	\$0	\$0	\$0	%
n	Component n Title	\$0	\$0	\$0	%
Proposal Total <i>Sum rows (1) through (n) for each column</i>		\$0	\$0	\$0	%
¹ These components are shown here for example purpose only. Actual number of components may vary.					
² List sources of funding: <i>Use as much space as required</i>					

Proposal/Component Detailed Budget

Table 6 must be completed for each component in the proposal. Table 6 includes the required budget categories listed in Table 5A/B. If applicable, additional rows must be added under the applicable budget categories to present the cost of each task described in Attachment 3 – Work Plan. For example, if the Work Plan describes components at the task and subtask level, the budget must also present costs at the task and subtask level.

TABLE 6 – PROPOSAL/COMPONENT DETAILED BUDGET				
GRANT PROPOSAL TITLE: _____				
COMPONENT TITLE (IF APPLICABLE): _____				
Budget Categories ¹		(a)	(b)	(c)
		Requested Grant Amount	Local Cost Share: Non-State Fund Source ²	Total Cost
(a)	Component Administration	\$0	\$0	<i>Total from Table 5 A/B, column (c), row (a)</i>
	Task 1. xx	\$0	\$0	--
	Task 2. xx	\$0	\$0	--
	Task n. xx	\$0	\$0	--
(b)	Stakeholder Engagement / Outreach	\$0	\$0	<i>Total from Table 5 A/B, column (c), row (b)</i>
	Task 1. xx	\$0	\$0	--
	Task n. xx	\$0	\$0	--
(c)	Planning / Design / Environmental	\$0	\$0	<i>Total from Table 5 A/B, column (c), row (c)</i>
	Task 1. xx	\$0	\$0	--
	Task n. xx	\$0	\$0	--
(d)	Implementation / Construction	\$0	\$0	<i>Total from Table 5 A/B, column (c), row (d)</i>
	Task 1. xx	\$0	\$0	--
	Task n. xx	\$0	\$0	--
(e)	Monitoring / Assessment	\$0	\$0	<i>Total from Table 5 A/B, column (c), row (e)</i>
	Task 1. xx	\$0	\$0	--
	Task n. xx	\$0	\$0	--
Grand Total (Sum Budget Category rows (a) through (e) for each column)		Grand Total from Table 5 A/B, column (a) Proposal Total	Grand Total from Table 5 A/B, column (b) Proposal Total	Grand Total from Table 5 A/B, column (c) Proposal Total

¹ Only these Budget Categories shall be used. Tasks can be added for more detail.
² List sources of funding: Use as much space as required here.

ATTACHMENT 5. SCHEDULE

For the “AttachmentName” in the naming convention of GRanTS, use “Att5_SGM_Schedule_#of#” for this attachment. Attachment 5 shall include a schedule for each component showing the sequence and timing of each of the tasks. Attachment 5 shall also include a schedule for implementation of the proposal showing the sequence and timing of each of the proposed components, as shown in Table 7 – Grant Proposal Schedule.

The Schedule template (Table 7) should be downloaded from DWR’s SGM webpage at the following link: <https://water.ca.gov/Work-With-Us/Grants-And-Loans/Sustainable-Groundwater>. Any changes made to this template, reluctance to use of the template, or changes made to the font type and size will not be reviewed or scored by DWR’s technical staff. However, if there are no components to the proposal, those rows may be removed.

The Schedule, Attachment 5, must be consistent with the Work Plan (Attachment 3) and the Budget (Attachment 4). The proposal completion dates presented in the schedule must have an end date of no later than **April 30, 2022**.

TABLE 7 – GRANT PROPOSAL SCHEDULE			
GRANT PROPOSAL TITLE: _____			
Categories		Start Date	End Date
Grant Agreement Administration		Earliest Start Date	Latest End Date
(a)	Grant Agreement Administration		
Component 1: Title		Earliest Start Date	Latest End Date
(a)	Component Administration		
	Task 1. xx		
	Task 2. xx		
	Task n. xx		
(b)	Stakeholder Engagement / Outreach		
	Task 1. xx		
	Task n. xx		
(c)	Planning / Design / Environmental		
	Task 1. xx		
	Task n. xx		
(d)	Implementation / Construction		
	Task 1. xx		
	Task n. xx		
(e)	Monitoring / Assessment		
	Task 1. xx		
	Task n. xx		
Component n: Title		Earliest Start Date	Latest End Date
(a)	Component Administration		
	Task 1. xx		
	Task 2. xx		
	Task n. xx		
(b)	Stakeholder Engagement / Outreach		
	Task 1. xx		
	Task n. xx		
(c)	Planning / Design / Environmental		
	Task 1. xx		
	Task n. xx		
(d)	Implementation / Construction		
	Task 1. xx		
	Task n. xx		
(e)	Monitoring / Assessment		
	Task 1. xx		
	Task n. xx		

ATTACHMENT 6. SDAC, DAC, AND/OR EDA (AS APPLICABLE)

If claiming DA status, then the "AttachmentName" in the naming convention of GRanTS should be "Att6_SGM_SDAC-DAC-EDA_#of#". Attachment 6 is required for applicants requesting a cost share waiver or reduction.

DWR strongly recommends that applicants consult the 2019 Guidelines Appendix D to determine if the project benefit area includes a DA, and for details on waiving or reducing cost share requirements. Applicants should ensure the description of the DA is adequate for DWR to determine whether the communities meet the definitions.

Include information that supports the project benefits a DA(s), such as a map or shapefile that shows the project benefit area and the location of the DA(s). Include information that demonstrates support for the project by DA(s) (e.g., letter(s) of support from DA(s)).

Where the lack of representative census data that adequately represents the community can be documented, alternative studies (local income surveys, a subset of a block group, etc.) may be substituted in the attachment. In determining the median household income (MHI) for DA, applicants may use a single type of census geography or combinations of census geographies that best represent the DA.

For the applicants with Geographic Information System (GIS) capability, the GIS data files used within the DAC and EDA mapping tools are available to download and use and can be found at the following link: <https://water.ca.gov/Work-With-Us/Grants-And-Loans/Mapping-Tools>. These GIS files will allow applicants to combine project area shape files with DA data layers. This will help applicants show the extent of overlap or project areas with DAs.

VI. APPLICATION REVIEW

All applications will first be screened for eligibility and completeness in accordance with Section VI. of the 2019 Guidelines and Section III. of this PSP. The information provided by applicants in GRanTS, as well as Attachments 1 through 5 of the application, will be used in determining eligibility and completeness. All proposals shall be submitted into GRanTS by the posted date and time deadline.

All complete and eligible applications will be evaluated, scored and ranked based on the evaluation questions presented below in Table 8 – Application Evaluation Criteria.

For a proposal with multiple components, the evaluation will be repeated for each component. The score for a proposal with multiple components will be determined by summing each individual component's total score, dividing that summation by the number of components (component average score), and then rounding up or down to the nearest whole number (final score).

For example, a proposal that includes three components, the scoring breakdown is as follows:

Component	Component Total Score	Component Average Score	Final Proposal Score
1	10		
2	12		
3	10	32 points / 3 projects = 10.67	11
Total Score =	32		

DWR staff may recommend reducing individual grant amounts from the requested amount. However, such reductions will be considered only if technical reviewers have indicated that the budget is too high for the task(s) described or some tasks are determined to be ineligible for the grant program or are not necessary for project completion. A reduction would also be weighed against whether the reduced funding would impede project implementation or if the proposed budget is determined

inconsistent with similar projects. A reduction in requested grant funds can also occur when a greater number of well-qualified projects are requesting grant funds greater than the funding available.

If multiple applications are received within a basin for projects, DWR will contact the applicants and request that a consolidated application for the basin be submitted before the close of the open filing period. If identified after the close of the solicitation, DWR will work with the multiple applicants to consolidate.

VII. AWARD PROCESS

Funding will be allocated to proposals consistent with minimum and maximum award amounts, using the proposal score, professional judgement, and available funding. DWR's funding recommendation may vary from grant funding request.

Following funding awards, DWR will execute a grant agreement with the Grantee. Grant agreements are not executed until signed by authorized representatives of the Grantee and DWR. The Grantees have approximately six months to obtain an executed grant agreement after the grant award notification letter is sent by DWR. The exact date for grant agreement execution will be outlined in the grant award notification letter. DWR reserves the right to withdraw an award due to lack of responsiveness on the part of the applicant.

TABLE 8 – APPLICATION EVALUATION CRITERIA (FOR PROJECT OR COMPONENT)

Q#	Questions	Attachment(s)	Possible Points	Scoring Guidance
1	Does the Project Justification describe a well-coordinated proposal including a GSP(s) that encompasses the entire basin or describes why a portion of the basin is not covered in the proposal? Does the Work Plan identify the roles and responsibilities of the applicant and cooperating entities?	3	3	0 – No; 1 – Marginally addressed; 2 – Mostly addressed, with minor details not included or unclear; 3 – Fully addressed
2	Does the Project Justification demonstrate the goals, objectives, and needs of the project? If multiple components, does it demonstrate how they work together as a whole to address the goals, objectives, and needs? If the applicant received previous funding, did the applicant provide justification for the additional need requested? Did the applicant identify the DA, Tribe, etc. that the project will benefit? Was there a regional and project map(s) depicting the site location, current conditions, and benefitting area?	3	3	0 – No; 1 – Marginally addressed; 2 – Mostly addressed, with minor details not included or unclear; 3 – Fully addressed
3	Does the applicant demonstrate the appropriate experience, knowledge, and skills necessary to successfully complete the project? Did the applicant provide documentation that tasks associated with implementation components in the Work Plan will be prepared by or under the direction of a professional geologist or professional engineer?	3	2	0 – No; 1 – Less than fully addressed, 2 – Fully addressed
4	Does the Work Plan outline how they will meet the SGMA regulations and DWR requirements in the development of the GSP? Did the applicant provide letters of support from other GSAs in or adjacent to their basin? Did the applicant provide assurances that the GSA, or entity representing a GSA, will have a completed GSP at the close of the grant that will be adopted and submitted to DWR for review by the required due date?	3	3	0 – No; 1 – Marginally addressed; 2 – Mostly addressed, with minor details not included or unclear; 3 – Fully addressed
5	Does the Scope of Work contain a list of deliverables that includes tasks for developing, preparing, and submitting a complete GSP in enough detail that the description can be used to develop a grant agreement, if awarded? Does the Work Plan include a discussion of coordination with other entities, agencies, and/or organizations; detailed description of the approach and practices the project is proposing to use and technical basis for approach; and a discussion of the required permits, environmental documentation and landowner/access agreements required to implement project and their status?	3	3	0 – No; 1 – Marginally addressed; 2 – Mostly addressed, with minor details not included or unclear; 3 – Fully addressed
6	Does the application contain a complete Budget that is reasonable to execute the Work Plan on the Schedule provided? Is the Scope of Work consistent with the Budget and Schedule? (e.g., tasks and subtasks outlined in the Scope of Work are also outlined in the same level of detail within the Budget and Schedule tables?)	3, 4, 5	2	0 – No; 1 – Less than fully addressed, 2 – Fully addressed
7	Collectively, do the Budget and Schedule demonstrate that the project(s) will be completed by the SGMA deadline for the respective basin (January 31, 2022 for high and medium priority basins)?	4 and 5	2	0 – No; 1 – Less than fully addressed, 2 – Fully addressed
8	Given the level of effort described in the Work Plan, does the Schedule seem reasonable?	3 and 5	1	0 – No; 1 – Yes
9	Given the level of effort described in the Work Plan, does the Budget seem reasonable?	3 and 4	1	0 – No; 1 – Yes
Total Range of Possible Points			0-20	
Total Project Level Score for all proposed components				
Average Project Level Score = (Total Project Score/# of Components); rounded to nearest whole number				



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